



Archbishop of York's Church of England Junior School

Executive Headteacher: Kerry Davies

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Parent Guardian 1

Address line 1

Address line 2

Postcode

(insert date)

Dear Parents and Carers,

We are committed to ensuring all children reach their maximum potential and attendance plays a vital part in this. The government expects schools and local authorities to:

- Promote good attendance and to reduce absence, including persistent absence;
- Act early to address patterns of absence.

For your information:

Attendance in line with DfE expectations	95%+
Attendance below DfE expectations	90-94.9%
Persistent absentee	Below 90%

(Pupil's name)'s attendance is currently \_\_%.

If you have any queries regarding these attendance figures, please contact the school office, who will be able to provide you with more information.

In line with school policy, I will contact you in the near future if I have any concerns about your child's attendance report. However, should you wish to discuss anything with me, the office will be happy to make an appointment for you.

Yours sincerely

Kerry Davies  
Executive Headteacher

Through AYJS PRIDE, we nurture each individual to flourish, achieve and live out Christian values.

| POSITIVE | RESPECTFUL | INCLUSIVE | DETERMINED | ENGAGED |

